Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**RAMESHWARI DEVI GIRLS COLLEGE, BHARATPUR**
Name of the head of the Institution	**DR.M.M.TRIGUNAYAT**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05644222774**
Mobile no.	**9828054654**
Registered Email	**rdgirls@gmail.com**
Alternate Email	**rdgirlsbharatpur@gmail.com**
Address	**INSIDE FORT, NEAR GAYATRI MANDIR**
City/Town	**BHARATPUR**
State/UT	**Rajasthan**
Pincode	**321001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR.ANJU PATHAK**
Phone no/Alternate Phone no.	**05644222774**
Mobile no.	**9414208349**
Registered Email	**anjupathak10@gmail.com**
Alternate Email	**rdgirls@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/college/ggcbharatpur/naac

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/dept/dce/maharaja_surajmal_brij_university/,_rameshwari_devi_girls_college,_bharatpur_(raj.)/uploads/doc/Aakashi%20Calender%202019-20%20(new%20Set%2026-6-2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71.20**	**2005**	**20-Sep-2005**	**20-Sep-2010**
2	**B**	**2.21**	**2015**	**31-Mar-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**06-Feb-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
1.Enrichment of women education through ICT and Udaan.	13-Jan-2020 10	70
2.Faculty Efficiency Improvement Programme.	20-Dec-2019 2	29
3.Pratiyogita Dakshata Karyakram	05-Jul-2019 209	464
4.Extension lectures on Women Health and Awareness.	04-Dec-2019 1	320
5.Beautician Training Programme	11-Jan-2020 15	120
6 Self Defence Programme	04-Dec-2019 1	59
7.Workshop for newly appointed non teaching staff to introduce office procedure	04-Jul-2020 1	4
8. Seed Dispersal Programme	28-Jul-2020 1	24
9. Submission of Annual Quality Assurance Reports (AQARs) to NAAC 2015-16, 2016-17, 2017-18, 2018-19	21-Oct-2020 1	5
10. Meetings of Internal Quality Assurance Cell (IQAC)	21-Oct-2020 2	13
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	GOVT. FUND	GOVT. OF RAJASTHAN	2019 365	97057720
INSTITUTION	NSS	NSS	2019 365	180000
INSTITUTION	RUSA	RUSA	2019 365	5000000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

* Striving towards Empowerment of Women through knowledge, Education, Skill Development, Self Defence Training, Games and Sports.

* Working towards the best use of E-resources of Institute in the welfare of Students and Development of E-content for the benefit of students.

* Faculty Efficiency Improvement Programme for newly appointed Assistant Professors.

* Workshop for newly appointed Non-teaching Staff to introduce office procedures.

* As the Convenor of Division Level Quality Assurance Cell, extended assistance to the Colleges of Bharatpur Division in Quality Enhancement related matters.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Women Empowerment Programmes	**· Under ICT and Udaan , Computer Training Programme was organised. · 20 Day's Self Defence Programme was organised · 15 Day's Beautician Training Programme was organised. · 07 Days Yog Camp was organised. · Extension lectures on Women Health and Awareness.**
E-Teaching and Learning	**During Lock down conditions of COVID-19, E-Teaching and Learning was adopted. Faculties posted Video Lectures and E-contents on WhatsApp**

	groups of students and assisted them online in every possible way. Video lectures were also uploaded on Institute's YouTube Channel as well as on faculties' personal channels.
Workshops and Training Programmes for Teaching & Non-teaching Staff	· Faculty Efficiency Improvement Programme for newly appointed Assistant Professors of Bharatpur Division was organised in which 29 participants got benefitted. · Workshop for newly appointed non teaching staff was organised to introduce office procedures.
Green Campus Initiatives	· In the rainy season, the plantation was done regularly. · The Staff collected the seeds of different fruit plants at their home and on "World Nature Conservation Day", 22.07.2020, Seed Dispersal Programme was organised in and around the College Campus
Environmental Consciousness Drive	· Eco-club organized seminars and various co-curricular activities to educate and aware the students on conservation issues. · "Save Electricity and Water" campaigns were held throughout the academic year. · Besides this, during COVID times, designated days on environmental concerns were celebrated and their importance was shared in the WhatsApp groups of students made for online studies. These included World Nature Conservation Day, International Tiger's Day, World Elephant Day, International Day of Clean Air for Blue Skies, World Ozone Day, World Rhino Day, National Wild Life Week, World Animal Day, World Migratory Bird Day, Global Hand Washing day, World Food day etc.
Academic Excellence	'Pratiyogita Dakshata Karyakram' was started on 05.07.2019, in which free coaching classes were started at college campus to help students prepare for various competitive exams.
Co-curricular activities	• Science, Arts and commerce associations organised various activities and extension lectures on Career guidance, Health issues, Road Safety Measures, Legal Aids etc.
Games & Sports	Students participated in various Sports like Badminton Kabaddi, Hockey, Football, Athletics, Wrestling etc.
AQARs Submission	AQARs of Years 2015-16, 2016-17, 2017-18 & 2018-19 were submitted on NAAC Portal.

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
1.Staff Council (3July,2021), 2.IQAC Full Bench (30June,2021)	**03-Jul-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**26-Feb-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Yes, the Management Information System is there in the Institute. Though the MIS is not developed by the Institute itself, the college being a Government Institution, uses several components of MIS developed by the Administrative Department / State Government. Following Management Information System modules are in vogue: • The Biometric Attendance System is there in the Institute for all the employees. It provides added security and employee's attendance is accurately logged. The attendance notification is sent electronically to the Commissionerate, College Education Rajasthan, Jaipur, where the regularity and timings of the employees can be monitored. • Admission process is online for both UG and PG classes. All the informations regarding date of filling admission forms, subject availability, category information, cut off percentage, fees etc. are available on Web Portal. The number of seats is fixed in Arts, Science and Commerce Streams and the applications are invited at CCE Website for online transfer to college. Students who are in merit list/ waiting list get SMS for fee deposition which**

is also deposited online. Online committee monitors all this process. • Examination forms are filled online by the students. • All the Payment Systems are online which include salaries, bills, purchase etc. The account section is fully automated. Salary is disbursed through Pay Manager app and all external transactions are done by PFMS and all procurements are done through E tendering on State Public Procurement Portal. • Close Circuit TV Cameras are installed in whole campus i.e. all classrooms and key places for video surveillance and effective monitoring administration and also for providing a safe and secure campus environment to the students. • Almost all the communications are through Emails which expedite the working system and is also Ecofriendly. • Grievance Redressal : Complaints can be registered online on SAMPARK Portal and the grievance status could be checked at the official website. • Scholarships: Different Scholarships are governed online by Commissionarate of College Education. • SSO ID: All the employees have their unique SSO IDs, through which they can check their deposits with Government, nominate family members, file their Immovable Property information (IPR) and so on. • During COVID19 Pandemic times, when the country was under strict Lock Down, Student's WhatsApp groups were created for online study purpose as well as to exchange the important informations.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Courses offered at this Institute are designed by Maharaja Surajmal Brij University Bharatpur. The college offers 12 subjects (Hindi, Sanskrit, English, Political Science, Sociology, History, Home Science, Music and Drawing) under Arts Faculty; 5 subjects (Zoology, Botany, Physics, Chemistry, and Mathematics) under Science Faculty and 3 subjects under Commerce Faculty (ABST, EAFM and Business Administration) up to the Bachelor's level. At the Post Graduate level, Hindi, Sanskrit, Sociology subjects are offered by the college. In the July 2020 Commissionerate of College Education, introduced Anandam Yojana as a subject to promote sensitivity and responsibility towards society by promoting positive human behavior with joy in youth. It is compulsory in the UG first year and PG (Previous) from session 2020 -21. To ensure the University

curriculum's educational effectiveness, the classroom teaching as well as online teaching methods are followed by the College. Different teaching aids like boards, chalk, charts, models along with OHP and LCD etc. are used during classes. The teaching faculty is encouraged to undertake the new Teaching Paradigms for the benefit of students. All subjects requiring practical are provided with updated laboratories so as to provide an all-round academic environment to the students. Extension lectures by eminent and well known speakers, Administrators and Deans of all faculties are organized. As such, the teaching faculty is very dedicated and responsible. Regular Term tests, Monthly tests and Surprise tests are conducted for the purpose of internal evaluation. The college also appoints external examiners for practical examinations. Each student is evaluated both by the External Examiner as well as Internal Examiner during practical exams. College faculty is also appointed as External Examiners by the University. In addition to this, faculty members of our college are members and post-bearers at Board of Studies, Academic Council and DRC. Faculties act as paper setters and answer sheet evaluators for the University exams. During unprecedented conditions of COVID-19 pandemic in the session, an emphasis was given to Online Teaching and Learning, which was the only means of teaching in the lockdown periods. The college has a fully functional, automated, well stocked and rich library to help students in their academic journey. A book bank has been created to help economically weaker students. For Post Graduate students, project work and thesis/research work is also under taken. The quality of such projects/thesis is strictly maintained by the faculty members. In P. G. Departments, departmental libraries are also there for the benefit of students. The admission cell performs the counseling of the newly admitted students. Awareness about compulsory subjects such as General Hindi, General English, Elementary Computer Education and Environmental Studies is also provided. As per the directions of CCE , freshly admitted students are advised to take up extracurricular activities and it is ensured that each and every student is involved in at least one of the activities. The academic calendar is provided by the CCE, which the Institution is bound to follow. Besides this the Commissionerate also provides calendar for various co-curricular activities which are followed strictly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	30/06/2020	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Anandam Yojana for PG Previous	01/07/2020
BCom	Anandam Yojana for UG first year	01/07/2020
BSc	Anandam Yojana for UG first year	01/07/2020
BA	Anandam Yojana for UG first year	01/07/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	College offers 12 Optional subjects at UG Arts. Students can choose any 3 subjects from 64 combinati	01/05/2019
MA	Out of the 3 PG subjects offered by the college, Sociology provides freedom to select any one paper out of four for the paper IV in Previous and similarly from any five in Final.	01/05/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Beautician Course	11/01/2020	120
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Socioiogy	60
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Feedback was obtained from different stakeholders such as students, teachers, parents, Student Union and Alumni through the concerned committees and IQAC during the session. The Principal and staff were apprised of the various problems and issues which were discussed well to solve them. The Principal addresses the urgent issues immediately. In addition to this, these issues were also put before the College Development Committee for further action. Students Union comes up with the problems and issues of students

regularly. Each Faculty member along with the Head of Institution are accessible to the students individually too. Curative measures for such affairs are worked upon by the Principal and faculty members and efforts were channelized for improvisation. The students brought up various issues such as maintenance of washrooms, vacant posts of faculties etc. Students Union Executives and other representatives are also asked to give their opinion and appraise the college bodies regarding any relevant need or issues. The college has a registered Alumni Association. Its scope of work is an important part of the development plans of the Institution. The feed backs collected from alumni are quite beneficial for the institute. Under this association a major responsibility is to formulate development plans for the institution keeping in mind the overall goals of the college, these plans are very beneficial to the institution. The general assembly of the Alumni Association is instrumental in developing emotional bonding and feeling of sisterhood among the students The meetings organized under the association help in establishing cordial relations among its members, staff, teachers and new students. All such feedbacks and grievances or any other issues are duly addressed by the relevant committees of the college. The Principal regularly collects the feedback of faculties during various meetings and proper attention is paid on the issues raised there in. During process of revision designing of curriculum by BOS members of college who contribute to curriculum designing at university level, care is taken of feedback / response which are accumulated throughout the ongoing session. Feedback from other stake holders, like parents who share their feedback at meetings organized in form of Parents-Professor Meeting (PPM) , are also collected for further action. Principal of the college closely monitors all such feed backs from different stakeholders and gets them addressed and resolved under his personal supervision. If the issue cannot be resolved at college level it is referred to higher authorities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	900	967	719
BSc	Science	352	427	267
BCom	Commerce	240	79	77
MA	Sanskrit	60	36	27
MA	Sociology	60	86	53
MA	Hindi	60	168	60
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3051	281	26	Nill	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
35	35	8	1	1	9

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Though no formal mechanism of mentoring system is available, the learned faculty of college acts as Mentor among all the departments to create a cordial atmosphere between the teachers and students. To create a better and enriched environment for students and to motivate the students for professional and personal guidance, the faculty members interact with the students belonging to their subjects. The performance of students is monitored regularly. If sufficient progress in terms of attendance and academic performance is not observed, reports are sent to HODs for further counseling. The faculties observe academic performance and achievements of students across their duration in the college. Apart from this, behavioural traits such as late coming, proper dressing, regularity and other discipline related issues are also tracked by the faculty members. They offer advice and guidance in academic matters, assist the students in finding college resources such as library and e-resources, participating in extracurricular activities, preparing seminars, notes etc. They also inform the students about departmental culture such as term tests, departmental tests etc. They address chronic absenteeism, attitudinal problems, and any other academic or personal issues and guide the students. They also counsel the terminal year students for their future prospects, so that students can prepare themselves for their career in the final year itself.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3332	35	1:95

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	35	24	Nill	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr.Nisha Goyal	Associate Professor	NSS State Level Award

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BA	Arts	Year	31/10/2020	01/12/2020
BSc	Science	Year	14/10/2020	28/11/2020
BCom	Commerce	Year	12/10/2020	26/11/2020
MA	Sanskrit	Year	05/10/2020	05/12/2020
MA	Sociology	Year	09/10/2020	30/11/2020
MA	Hindi	Year	03/10/2020	05/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The academic progress of students is monitored through Continuous Internal Evaluation (CIE) .Every Department has to follow a module of effective Continuous Internal Evaluation as Class Tests. Internal tests are scheduled according to the dates mentioned in the Academic calendar. Question papers are framed as per the syllabus prescribed by the university. Faculties have evolved many mechanisms of self evaluation among students like group discussions, quizzes, debates, surprise tests , seminar presentations etc. The students are also consulted on the mode of assessment by individual teacher so that they can give their impacts concerning the best method for their self evaluation, helping them to prepare for their final examinations. Students are also allowed to give power point presentations. Significant improvement in the academic performance after the process of self evaluation was observed. Teachers go out of their ways to give slow learners multiple opportunities to improve their performances. Teachers also go through the diagnosis of learning gaps by giving extra attention so that no student is left with learning gaps. Students involved in sports and cultural activities, rover cadets and active members of NSS involved in extracurricular works are given special opportunities to catch up with the rest of the class. Study plans are framed by faculties in accordance with the available classes mentioned in the calendar for effective performance. During the lockdown period of pandemic COVID-19, Students were given online Home Assignments, which they completed and submitted timely to their respective faculties. Although Continuous Internal Evaluation (CIE) system is implemented at the Institute, there is no formal system to show marks obtained in these tests in final Marks Sheet.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This is an Institution of Government of Rajasthan. The academic calendar is prepared at the level of Commissioner College Education Rajasthan, Jaipur. All government colleges of the State of Rajasthan need to follow strictly to the provided academic calendar. Our college is affiliated to the Maharaja Surajmal Brij University, Bharatpur , therefore, the schedule of the examination is framed by it. This Institute also follows this academic calendar. The admission process in the college is completed according to the admission schedule. The teaching session in college started on 01 July, 2018. During the session, the teaching work was performed by the college faculty members in theoretical and practical classes. Class term tests were conducted by faculty members according to the academic calendar. Apart from this, monthly tests were also conducted. According to the academic calendar, the co-curricular activities like cultural and literary activities were organized at college, division and state level. Along with this, inter-class sports competitions were also organized. Student Union elections were conducted on the date declared by the Commissionerate College Education. A prize distribution ceremony was organized at the college in which prizes were distributed to the winner students in academic, cultural, literary and sports activities. The annual examinations of the university were conducted in the college as per time table framed by the M S Brij University,

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/college/ggcbharatpur/academic-achievements

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Arts	597	574	96.14
B Sc	BSc	Science	277	277	100
B Com	BCom	Commerce	123	122	99.18
MA Hindi	MA	Hindi	50	50	100
MA Sanskrit	MA	Sanskrit	23	20	86.95
MA Sociology	MA	Sociology	50	49	98.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hte.rajasthan.gov.in/college/ggcbharatpur/sssurvey

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	15825	UGC CSIR	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	30/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	30/06/2020	00

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
SANSKRIT	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	POLITICAL SCIENCE	1	0
National	SANSKRIT	1	2
National	SANSKRIT	1	2
National	SANSKRIT	1	2
National	SANSKRIT	1	2
National	SANSKRIT	1	2

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
SANSKRIT	3
ZOOLOGY	5
POLITICAL SCIENCE	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
1857 ka swatantrata sangram Kristopher hibart ka dristikon	DEEPTI AGRAWAL	LYNCEAN : Journal of cultural and historical studies ISBN: 0973-9580	2019	Nill	R D Girls College	Nill

Dr Banmali Bishwal ke kavya Vyatha me lokchetana	DR. LALA SHANKAR GAYAWAL KUSUM SHARMA (Research Scholar	Shabdarnav Year-5 Vol10, Part-II ISSN 2395-5104	2019	Nill	R D Girls College	Nill
Dr Banmali Bishwal ke kavyon me moksha ki avadharna darubrahma ke sandarbha men.	DR. LALA SHANKAR GAYAWAL KUSUM SHARMA (Research Scholar)	Vedanjali Year- 6 Vol. 12, Part-II ISSN2349-364 X	2019	Nill	R D Girls College	Nill
Prameya kamal martand acharya Prabha Chandra ka vyaktitva evam krititva.	DR. LALA SHANKAR GAYAWAL SUSHILA DEVI (Research Scholar)	Vedanjali Year- 6 Vol. 12, Part-V 2349-364X	2019	Nill	R D Girls College	Nill
Mahabharat ke van parva me pratipadit anya geetayen ek adhyayan	DR. LALA SHANKAR GAYAWAL SUSHILA DEVI (Research Scholar)	Vedanjali Year- 6 Vol. 12, Part-VI 2349-364X	2019	Nill	R D Girls College	Nill
Vanparva ki geetaon me aachar vyavahar	DR. LALA SHANKAR GAYAWAL SUSHILA DEVI (Research Scholar)	Shabdarnav Year- 5 Vol. 10, Part-V 2395-5104	2019	Nill	R D Girls College	Nill
			[View File](#)			

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
1857 ka swatantrata sangram Kristopher hibart ka dristikon	DEEPTI AGRAWAL	LYNCEAN : Journal of cultural and historical	2020	Nill	Nill	R D Girls College

		studies ISBN: 0973-9580				
Dr Banmali Bishwal ke kavya Vyatha me lokchetana	DR. LALA SHANKAR GAYAWAL KUSUM SHARMA (Research Scholar	Shabdarnav Year-5 Vol10, Part-II ISSN 2395-5104	2019	Nill	Nill	R D Girls College
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Vanparva ki geetaon me aachar vyavahar	DR. LALA SHANKAR GAYAWAL SUSHILA DEVI (Research Scholar)	Shabdarnav Year- 5 Vol. 10, Part-V 2395-5104	2019	Nill	Nill	R D Girls College
			[View File]()			

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	10	Nill	Nill
Presented papers	14	25	Nill	Nill
		[View File]()		

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
YATAYAT NIYAM EVAM SADAK SURAKSHA	NSS	16	314
VIDHIK SEVA SAPTAH RELLY	NSS	10	264
KAUMI EKTA SAPTAH	NSS	19	365
MANVADHIKAR DIWAS	NSS	21	317
ABHIVINYAS KARYAKRAM	NSS	8	200
SWACHCHHATA PAKHWADA	NSS	4	346
SAT DIWASIYA VISHESH SHIVIR	NSS	4	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	NSS State Level Award	Department of College Education , Rajasthan	400
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SHANTI AUR AHINSA	NSS	SANGOSTHI	16	289
PLANTATION PROGRAMME	NSS	RALLY, POSTER AND DEBATE COMPETITION	4	235
SEVEN DAY CAMP	NSS	VARIOUS PROGRAMS AND ACTIVITIES RELATED TO – SWACHH BHARAT ABHIYAN, GENDER EQUITY, WOMEN EMPOWERMENT, KANYA BHRUN HAATYA, SEX RATIO, YOGAetc.	4	200

ONE DAY CAMP	NSS	AWARENESS LECTURES ON PROTECTION OF OLD-AGE, TOBACCO PROHIBITION	8	269
WORLD AIDS DAY	NSS	AWARENESS LECTURE ON AIDS	15	256
MANAVADHIKAR DIVAS	NSS	LECTURE	21	317
RUN FOR VAN	NSS	RALLEY	4	170
BHARAT CHHODO AANDOLAN VARSHGANTHA	NSS	RALLEY	13	279
SHIKSHAK DIWAS	NSS	LECTURE	12	272
YUVA SAPTAH	NSS	VARIOUS PROGRAMS AND ACTIVITIES RELATED	4	393
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Sarus Cranes Count Project	Dr. M. M. Trigunayat	Ghana Keoladeo Natural History History Society, Bharatpur	1
Member Board of Governors, NIT Uttarakhand	Dr.Anju Pathak	Ministry of Human Resource Development, Government of India	365
Officer in Charge Legal Cell, Group 4, Secretariate, Jaipur	Dr. Anju Pathak	Commissionerate College Education Rajasthan, jaipur	36
Member Management Committee KendriyaVidyalaya, Bharatpur	Dr.Lala Shankar Gayawal	Kendriya Vidyalaya Sangathan, Jaipur	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

| 00 | 00 | 00 | 01/07/2019 | 30/06/2020 | 00 |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
CCE with MHRD	01/07/2019	Skill Development	60

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	4400000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Dedicated Software developed by NIC for Colleges	Fully	V-17.7	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29550	112877	122	18735	29672	131612
Reference Books	7729	1245627	162	Nill	7891	1245627
e-Books	80409	5900	Nill	Nill	80409	5900
e-Journals	3828	5900	Nill	Nill	3828	5900

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	30/06/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	84	3	1	1	1	5	23	4	1
Added	0	0	0	0	0	0	0	0	0
Total	84	3	1	1	1	5	23	4	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-content and Video Lectures were developed by the faculties on computers and mobile phones	https://www.youtube.com/channel/UC_gAPxYpOGKfIi8v6v2-tKQ

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
443950	312210	10000	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

PHYSICAL FACILITIES: The Physical Facilities including Laboratories, Classrooms and Computers etc. are available for the students who are admitted in the college. Laboratories: The students seeking admission to desired courses including a laboratory curriculum are charged for the laboratory expenses at the time of the admission as fixed by the statutory body. The record of all the equipments is maintained in stock registers. Laboratory equipment's are kept cleaned, checked and regular maintenance is done by the laboratory staff. However, major maintenance of any equipment or machinery is done by expert technicians. Classrooms: The classroom facilities are utilized regularly by the students but sometime it is also made available to the other Governmental and the non-government organizations for conducting the competitive exams etc.

Class rooms are equipped with teaching aids like green / black / white boards, podium, CCTV camera etc. Regular cleaning and maintenance of class rooms are carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the assigned staff of the college. Central time table is designed in such a way that there is maximum utilization of infrastructure and class rooms. Regular monitoring of electrical fixtures is done and the faults are attended immediately. Most of the classrooms have fixed furniture and whenever found necessary, furniture is repaired as per the requirement . Computers: The college has adequate number of the computers with internet connections at different places like office, laboratories, library, departments etc. All the stakeholders have equal opportunity to use these facilities as per the rules and the policies of the Institution. The ICT laboratory connected in LAN is open for the students as per time schedule. The office computers are also connected through the LAN and are having office software, making work easier and systematic and are restricted for use only by the appointed office staff. Commercial RO Plant: A Commercial RO Plant with water cooler has been installed for pure drinking water. Fire Extinguishers: Fire Extinguishers are available at the Institute. Generators: For uninterrupted power back up, two generators are available. Seminar Hall: Well furnished Seminar Hall is there for various gatherings which is well equipped with modern audio-visual aids. ACADEMIC AND SUPPORT FACILITIES: The academic and support facilities are fully accessible to students and staff. Library : Library is fully automated. A library committee, which involves representative faculties from different departments, gives the demand for purchase and procurement. The Institute's library is quite rich with reference books, text books, E-journals, E-books, magazines etc. INFLIBNET subscription is available . Book bank facility is available for economically weaker students. Library is also provided with browsing and reprographic facilities. Sports: A Sports Officer is on the faculty roll that looks after all the activities related to games and sports. The sport activities of the college are meritorious. Students are participating and performing well at different level. Sports material is issued to students as per their requirements. Gymnasium is used by the students as per the given slot.

https://hte.rajasthan.gov.in/college/ggcbharatpur/Proceduresandpolicies

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	C.M . Scholarship, Post Matric scholarship	856	0
Financial Support from Other Sources			
a) National	MHRD, Dev Narayan Scooty Distribution Scheme, Kalibai Bheel Medhavi Scooty Distribution Scheme	132	0
b)International	00	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Beautician Course	11/01/2020	121	UDAAN AND WOMEM CELL
Computer Training	13/01/2020	71	UDAAN AND ICT
YOG CAMP	21/12/2019	150	NSS
Mukhya Mantri Yuva Kashal Yojana	13/09/2019	60	RSLDC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career counselling Pratiyogita Dakshita	464	100	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	365

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	Nill	Nill	00	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	122	BA	ARTS	Rameshwari Devi Girls College Bharatpur	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Wrestling	Institution level	14
Athlehics	Institution level	80
Hockey	Institution level	55
Kabaddi	Institution level	60
Badminton	Institution	25
Natak pratiyogita	Institution level	20
Ekal nratya	Institution level	17
Kavya path	Institution level	13
Samooh gayan	Institution level	16
Sugam gayan	Institution level	12
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	00	National	Nill	Nill	00	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an active body of Student Union , comprising of President, Vice president, Secretary, Joint Secretary, and Class Representatives. This Student Union participates in planning and carrying out various co- curricular and extracurricular activities of the College. The elections of Student Union are held in the month of August every year. There is a guideline drafted on the basis of the recommendations of Lingdoh Committee and approved by the department, that provides the rules and regulations of Student Union. The election and functionary role of the Union is regulated according to these guidelines. College Student Union is consulted and made aware of the major developmental projects and measures of StudentWelfare in the college. It also plays an important role in cultural, sports and other events and activities of the college. Student union is the statutory representative of students in the college. To inculcate activities other than studies, the Associations are formed for each faculty ie. Science , Arts and Commerce. An executive council of four students is nominated on the basis of merit for performing the duties of Association. The students are encouraged to participate in various activities by these associations. The association act as a mediator between the faculties and the students. The college also nominates the student

representatives to various committees like IQAC, Women Study Cell, Prevention of Women Harassment at Working Place Committee, Students Union Advisory Committee etc, where they participate in the academic and administrative Planning and Implementation.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Rameshwari Devi Girls College, Bharatpur is a registered Society. Through this, the old students keep in touch with the college administration and give suggestions of the improvement of their Alma mater. The objective of this association is to be in connection with all Alumni as members of this association and to bring together the past student on one platform. The evidence could be seen that many of the Alumni admit their younger sisters and daughters to their own institutions for various courses. Alumni play an important role as mentors in various activities. An Alumni is nominated to the IQAC as per NAAC Guidelines to become a part of academic and administrative Plannings and Implementations. They also help in placement and carrier guidance programme which are helpful to the existing students. Through the network of past students it is possible to provide employment and generate self- employment for the students of college. In this way the Alumni Association plays an important role in shaping the future and helping the Institute to grow to greater heights. A number of our Alumni have achieved high status in their field after leaving the Institute.

5.4.2 – No. of enrolled Alumni:

13

5.4.3 – Alumni contribution during the year (in Rupees) :

850

5.4.4 – Meetings/activities organized by Alumni Association :

03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute firmly believes in the practices of decentralization and participative management. Decentralization is having a significant impact on policy, planning and management. It is a means of improving the efficiency of education system and the quality of educational service. Practice of decentralization and participative management is evident in every sphere of this Institute as each stakeholder performs respective role in planning and implementing activities for the overall development of the institution. The college provides a good opportunity to all its members in the decision making process in various different ways. Principal is the administrative and academic Head, followed by Vice principal and Department Heads. Still, as far as decentralization of responsibilities and participative management is concerned, there are around forty-four different committees at college level to accomplish the routine work, institutional quality assurance and vision based goals of college. All committees take their decisions on their own that is executed with the approval of Principal following the practice of participative management. The College Development Committee (Mahavidyalay Vikas Samiti) is registered under Society Act. Principal is the president of this committee.It comprises of

members from different spheres like senior faculty members, eminent academicians, representatives of Commissionarate College Education Jaipur and District administration, elected public representatives like MLA and MP, parents of two students, a student representative and representatives from society. In the meetings of this committee feedback from different stakeholders are addressed and future plans of college development are framed accordingly. Students play an active role in co-curricular and extra-curricular activities, and social services. Other units of College like Students Union, sports, library, Associations etc. also operate under the guidance of the various committees and to some extent students are also involved in the decision making process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	• The college is a signatory of INFLIBNET programme of UGC . All faculty members have been provided with unique User ID and password of this Digital library to access E-journals and E-books from anywhere. • Bar code scanner is there for quick issue-return of books. • The books, magazines, journals, newspapers etc. are available in the library . • The Library committee looks after over all working of library and its other resources. • The library is WI-FI enabled and all its resources are freely accessible to students and faculties. • A Lease line of 4 Mbps was installed in college for effective E-learning • Latest instruments have been purchased as per syllabus.
Research and Development	Faculties and students are encouraged to participate in research activities. There is a Research Committee in the college for promoting research environment in the Institution. Teachers participate in Orientation and Refresher programmes. Teachers are motivated to present and publish papers in Peer review journals, Non-Peer review journals and conference proceedings at International, National and State level seminars. There are ten Ph.D. guides and eleven students are doing research under their supervision. Students are sent to participate at different level conferences and research competitions. In the COVID-19 pandemic conditions, the faculties attended the Online Conferences,

		Seminars, Workshops and Webinars regularly.
	Examination and Evaluation	For evaluating the progress of students, regular class tests, terminal tests are conducted. Tests and examinations are based on University pattern. The University results of students are analyzed by concerned committees and suggestions are given for improving them. The answer sheets of home examinations are provided to students and suggestions are given to improve their results. In the COVID-19 pandemic conditions during this session, as per UGC Guidelines, the MS Brij University promoted all UG first year, second year and PG previous year students to their next respective classes, whereas students of terminal years of both UG and PG, appeared in the examinations following all COVID appropriate measures. The duration of examination was reduced to 2 hours.
	Teaching and Learning	College follows participative and inclusive teaching - learning methodology. Some of the faculty members do ICT enabled teaching. In addition to this other methods like chalk –duster, presentations, seminars, case studies and field studies are used for teaching learning. Teaching and learning strategies are continuously reviewed for all its stakeholders like teachers, students, parents, society etc. Lectures, assignments, notes, guest lectures, developing soft skills of English language, extension lectures through Science, Commerce and Arts Associations are some methods adopted for teaching and learning process. The Wi-Fi facility is provided in the campus at different places so that students can access learning apps and study materials online. During unprecedented conditions of COVID-19 pandemic in the session, an emphasis was given to Online Teaching and Learning, which was the only means of teaching in the lockdown periods. Faculties uploaded Video Lectures on the Institutional YouTube Channel and also on personal Channels. WhatsApp groups of students were made in which E-contents were posted by the faculties in the form of pdf-files and Video lectures. Home assignments were given to students which they completed and

	submitted online. Question papers and Model answers were also posted for the benefits of students. The queries of students were resolved telephonically as well as by texting.
Curriculum Development	The Institute follows the Curriculum developed by MS Brij University. A number of faculty members are part of Board of Studies in MSBU Bharatpur, who interact with academicians of other Universities and try to implement syllabus updating. The suggestions of the BOS are taken up by higher bodies such as Academic Council where some faculty members are associated with. Some teaching faculties attended Orientation / Refresher courses and Faculty Development Programmes and enriched themselves to provide suggestions to BOS.
Human Resource Management	The Human Resource of the college is managed in a free and democratic manner and through a decentralized and participatory administration. The college is having various forums for the integral growth of students. Every member of faculty is assigned with the responsibility to coordinate the activities of one or more forum. These forums organize various curricular, extra-curricular and extension activities. Some faculty members are actively associated with teachers associations and help in solving teacher communitys problems to some extent. The college possesses a well qualified and competent faculty who are encouraged to participate in Faculty Development Programmes. In the COVID-19 pandemic conditions, the faculties attended the Online Confrences, Seminars, Workshops, Faculty Development Programmes and Webinars regularly.
Industry Interaction / Collaboration	All MOUs are mediated through Commissionerate College Education Rajasthan, Jaipur. Some faculty members are collaborating with other Institutes and Organizations and imparting their knowledge and skills for the larger benefit of society. CCE has signed many MOUs with different companies like Microsoft, BSNL, Jaipuria Institute of Management, English Edge LIQUID Agency, Xcelerator, HireMe etc.
Admission of Students	College admits students through a

centralized transparent admission system and strictly follows State policy of admission. Weightage is provided to achievers of NSS, NCC, Sports and to special categories like Kashmir migrants, wards of martyrs etc. The admission cell performs the scrutiny of testimonials, credentials and qualifications of the students as well as their counselling. Newly admitted students are motivated and oriented through seminars and regular classes. Awareness about compulsory subjects such as General Hindi, General English, Elementary Computer Education and Environmental Studies is also provided. As per the directions of Commissionerate College Education, freshly admitted students are advised to take-up extracurricular activities and it is ensured that each and every student is involved in at least one of the activities. Monitoring of the student participation in activities is done through various committees. During COVID Pandemic times most of the admission process was made online so that students were not required to come to college so frequently for admission related matters.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Proposals for Planning and Development are submitted online to the Grant providing agencies. All the grants are received through online banking. Similarly the utilization and expenditures processes are online too.
Administration	The administrative decisions and circulars of the Department are communicated through website of the College Education or by email . The compliance is communicated through email or updating of excel spreadsheet on Google Drive. All employees have their personal SSO ID to update and connect with Government information portal.
Finance and Accounts	College has fully transparent accounting system. Salary is disbursed through Pay Manager app and all external transactions are done by PFMS and all procurements are done through E- tendering on State Public Procurement Portal.

Student Admission and Support	During the COVID-19 Pandemic times most of the admission process was made online so that students were not required to come to college so frequently for admission related matters. College admits students through a centralized transparent admission system and strictly follows State policy of reservation and merit. Weightage is provided to achievers of NSS, NCC, Sports, etc and to special categories like Kashmir migrants, wards of martyrs. Admission process is completely online. Students have to submit on line form in stipulated time period. Students who are in merit list/ waiting list get SMS for fee deposition and fee can also be deposited online. Online committee monitors all the process. This process eliminates the need for students and their parents make several trips for admission purpose. Scholarship is also distributed through Scholarship portal.
Examination	Process of filling the examination forms has also been made online by the University. Students can check their results and all examination related notifications on the examination portal of university. For transparency of conducting University examinations, students are closely monitored by CCTV cameras. In the COVID-19 pandemic conditions during this session, as per UGC Guidelines, the MS Brij University promoted all UG first year, second year and PG previous year students to their next respective classes, whereas students of terminal years of both UG and PG, appeared in the examinations following all COVID appropriate measures. The duration of examination was reduced to 2 hours.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	00	00	00	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Faculty Efficiency Improvement Programme	NIL	20/12/2019	21/12/2019	29	Nill
2020	NIL	Workshop for newly appointed non teaching staff to introduce office procedure	04/07/2019	04/07/2019	Nill	4
			[View File](#)			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	2	03/06/2019	29/06/2019	27
Short Term Course	1	07/09/2020	11/09/2020	05
Short Term Course	1	02/11/2020	07/11/2020	06
Faculty Development Programme	2	29/07/2019	31/07/2019	3
Faculty Development Programme	4	20/12/2019	21/12/2019	2
Faculty Development Programme	1	16/04/2020	22/04/2020	7
Faculty Development Programme	5	17/06/2020	19/06/2020	3
Faculty Development Programme	5	06/07/2020	08/07/2020	3
Faculty Development Programme	1	13/07/2020	19/07/2020	7

Faculty Development Programme	2	19/08/2020	20/08/2020	2

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Welfare schemes for Teaching Staff are Old pension scheme, new pension scheme, Gratuity, PL Encashment and Medical reimbursement, SI, Group Insurance Scheme, Maternity leave and CCL for women employees. DA as GOI, HRA, Special leave to pursue Research further education etc. 15 privilege leaves are earned after completion of calendar year. 20 Half Pay Leaves after completion of the year can be commuted on medical ground. 15 Days casual leaves can be availed during one academic session. During academic session, 15 special casual leaves for seminars, conferences and academic purposes can also be availed by teaching staff. They can avail study leave of two years for higher studies also.	Welfare schemes for Non-teaching Staff are Old pension scheme, New pension Scheme, Gratuity, PL Encashment, Medical reimbursement, Maternity and CCL for women employees, DA as GOI, HRA, Festival Advance, Uniform allowance etc. Non teaching staff can also avail 15 casual leaves in a calendar year. HPL are commuted as that of teaching staff. They can earn 15 privilege leaves two times in a year Old pension scheme, New pension Scheme, Gratuity, PL Encashment, Medical reimbursement, SI, Group Insurance Scheme, Maternity leave and CCL for women employees, DA as GOI, HRA, Festival Advance, etc.	Welfare schemes for students are Subsidized transport facility, Student accident Insurance and various Scholarships by Central, State Government and other organizations. Besides this , the girl students are eligible for several privileges in admission and fee structures.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Being a Government Institute, accounts are regularly/periodically audited by Local Fund Department of Government of Rajasthan and Accountant General. In addition to this the accounts of College Vikas Samiti are audited by CA. All the account's work is done through pay manager on line (PFMS) system. An internal audit committee at college level, headed by a Senior Faculty member, checks the accounts regularly. Physical verification of store and each and every department of the college are conducted every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mahavidyaiaya vikas samiti Student fund Bhamashah	5725860	Development of college Prizes for students
[View File](#)		

6.4.3 – Total corpus fund generated

5725860

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Audit Programme (AAP) from Commissionerate of College Education and MSBU Bharatpur	Yes	Monitoring committee under the guidance of principal
Administrative	Yes	Directorate , Inspection Department	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

· Constructive Feedback is provided by parents. · Many Parents are the members of Alumni association and play a role in advising the development measures of college and arranging fund for that. · Representative of PTA is given representation on College Vikas Samiti. · Representative of PTA is given representation on College IQAC.

6.5.3 – Development programmes for support staff (at least three)

· Workshop for newly appointed non teaching staff to introduce office procedure · Training Programme of Basic Computer skill was conducted for support staff. · Regular personal mentoring of support staff by Principal for redressal of grievances. · Group Insurance Scheme for all staff. · Staff appointed prior to 2004 is eligible for Pension Scheme and appointed after 2004 are covered under New Pension Scheme. · Rajasthan Pensioner Medical Fund for all staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

· Review meeting of Peer team report with staff and analysis of points for scope for improvement. Follow the Advice of the Peer Team for development of Institution. · Feedback analysis of students and alumni and to find out scope for improvements · Set new goals of development and work towards it. Got the lease line with 4 mbps speed in college, Smart class rooms were established. · Giving more emphasis on the H-index/ i index improvement of faculty members.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification			No		
d)NBA or any other quality audit			No		

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	1.Enrichment of women education through ICT and Udaan.	13/01/2020	13/01/2020	22/01/2020	70
2019	2.Faculty Efficiency Imp rovement Programme for newly appointed Assistant Professors.	20/12/2019	20/12/2019	21/12/2020	29
2019	3.Pratiyog ita Dakshita Karyakram	05/07/2019	05/07/2019	12/02/2020	464
2019	4.Extension lectures on Women Health and Awareness.	04/12/2019	04/12/2019	04/12/2019	320
2020	5.Beautician Training Programme	11/01/2020	11/01/2020	29/01/2020	120
2019	6. YOG CAMP	21/12/2019	21/12/2019	27/12/2019	150
2020	7.Workshop for newly appointed non teaching staff to introduce office procedure	04/07/2020	04/07/2020	04/07/2020	4
Nill	8. Plantation	15/08/2020	15/08/2020	15/08/2020	25
2020	9.Seed Dispersal Programme	28/07/2020	28/07/2020	28/07/2020	24
2020	10. As the Convenor of Division Level Quality	09/07/2020	09/07/2020	26/11/2020	20

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
An Assamese movie, "Me and My Sister" , shown to the students based on female foeticide	08/02/2020	08/02/2020	297	Nill
Celebration of 'International Day for the Elimination of Violence' against Women	25/11/2019	25/11/2019	200	Nill
Lecture on 'Women Empowerment'	03/10/2019	03/10/2019	180	Nill
Lecture on 'Personality Development' by former Mrs. Asia Pacific and Women Achiever's Award Winner	28/09/2019	28/09/2019	200	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness drive is a regular feature of this Institute. A viable Eco Club is functioning in the college which helps in developing Environmental Consciousness among students. For this purpose, the club organizes seminars and co-curricular activities to educate and aware the students on different Environmental issues time to time. LED bulbs are used in the classrooms. "Save electricity and water" campaigns are held throughout the academic year. Students are asked to switch off light and fans and water taps on their way out. Almost all the rooms of the first floor of the Institute

receive sufficient day light and no artificial light is required. The college campus is single use plastic free since 2010. Staff uses "Kullads" instead of plastic cups for tea, coffee etc. The Institute maintains a green campus. During rainy season, the plantation is done regularly. Staff collected the seeds of different fruit plants at their home and on "World Nature Conservation Day", 28.07.2020, Seed Dispersal Programme was organised in and around the College Campus. Besides this, during COVID times, different Environmentally important days were celebrated and their importance was shared in the WhatsApp groups of students, made for online studies. These included World Nature Conservation Day (28 July), International Tiger's Day (29 July), World Elephant Day (12 August), World Mosquito Day (20 August), International Day of Clean Air for Blue Skies (7 September), World Ozone Day(16 September), World Rhino Day(22 September), National Wild Life Week(2-8 October), World Animal Day(4 October), World Migratory Bird Day(10 October), Global Hand Washing day(15 October), World Food day(16 October), World AIDS Day (1 December), National Pollution Control Day (2 December), World Soil Day (5 Decmber), National Energy Conservation Day (14 December) etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	04/12/2019	01	Sanitary pad distribution and Lecture on "Women Health and Awareness" by Dr. Kusha Vashistha	Women Hygiene and Health	165
2019	1	Nill	22/11/2019	01	Rally on Communal Harmony	Communal Harmony	304
2020	1	1	26/11/2020	01	Mask Distribution Programme	COVID Protection Measures	15

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders		
Title	Date of publication	Follow up(max 100 words)
Prospectus	01/06/2019	The handbook gives information about the college including general rules regulations, academics, Co-curricular activities, awards scholarships etc. so that no student lacks information about college.
Tramasik Patrika	30/06/2020	In every quarter of the year, a handbook of college is published which contains the brief report of the activities held during the period.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Alpsankhyak kalyan Diwas	20/11/2019	20/11/2019	304
Kamjor varg Diwas	21/11/2019	21/11/2019	304
Rally on Communal Harmony	22/11/2019	22/11/2019	304
Mask Distribution Programme	26/11/2020	26/11/2020	15
Oath on Constitution Day	26/11/2019	26/11/2019	200
International Education week	08/07/2020	14/07/2020	400
Kartavya Bodh Diwas	18/01/2020	18/01/2020	295
Kaumi Ekta Saptah Programme	19/11/2019	25/11/2019	304
Kaumi Ekta Oath Programme	19/11/2019	19/11/2019	304
Kaumi Ekta Saptah Programme	19/11/2020	25/12/2020	400

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Compost Pit - A big trench is dug to burry the organic waste such as fallen leaves, twigs etc. After decomposing it is used as manure. 2. Polythene free campus - Instead of polythene bags paper/cloth bags are used in the Institute by the college staff and students. 3. Tobacco free campus - Anti tobacco campaigns are conducted and the campus is totally tobacco free. 4. Plantation Drive - Plantation is regularly done in the campus. 5. Energy and water

conservation – Every year the college conducts campaign such as 'Save Electicity and Water" . Students are asked to switch off lights, fans and water taps on their way.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Compost pit - The Institute has a compost pit in which the waste material of campus like greens and browns are dumped regularly. It is also moistened regularly for the transformation into compost. The process involves decomposition of organic material into humus like material known as compost. This compost is a good booster for the growth of plants in flower pots. 2. Social Welfare Works during COVID Conditions - The Ranger Cadets of the college spread awareness among people about the pandemic COVID 19, like how it spreads and what appropriate measures should be followed for its prevention. They stitched masks in their houses and distributed them among less privileged people. They also took care of of birds and animals during this pandemic by providing them food and water. Grocery was distributed by them to the needy people. 3. Plastic free campus - Plastic is a non biodegradable as well as harmful material. Plastic material on the land is a thrust to plants and animals as well as humans. Plastic releases harmful chemicals into the surrounding soil, which can then seep into the ground water or other water sources and also the ecosystem. Plastics are very slow to degrade. The college campus is single use plastic free since 2010. Instead of polythene bags paper/cloth bags are used in the college by staff and students. 4. Tobacco free environment - The campus of the college is completely tobacco free. A smoke free environment creates a safe and healthy work place. the college gives special emphasis that the student should not be exposed to it inside the campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://hte.rajasthan.gov.in/college/ggcbharatpur/bestpractices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Empowerment of Women "There is no chance for the welfare of the world unless the condition of woman is improved. It is not possible for a bird to fly on only one wing." : Swami Vivekananda The logo slogan of the Institute, taken from Ishopanishad says: "??????????????????" which means "By the Knowledge Immortality is gained." An educated man can shape only his own future, but an educated woman can shape the future of a whole family and thus change the destiny of the nation. This Institute thrives towards the Empowerment of women through Empowerment of Women through knowledge, Education, Skill Development, Self Defence Training, Games and Sports. The Institute visualizes its students as active agents who work towards eradication of gender inequality in the society as they become empowered by acquisition of higher education. We are always conscious of the quality of education provided to the students. For this purpose along with the traditional methods of teaching and learning, different types of new methods have been adopted like ICT enabled presentations, use of Smart Board, screening films and documentaries, extension lectures, interdisciplinary seminars and so on. During the lockdown in the pandemic situation due to COVID-19, the college made every effort to conduct online teaching through video lectures and E-contents to the students in the safety of their home. Our objective is to enlighten the girl students from socially and economically backward sections of the society and ensure that financial

disability is not a constraint for the needy learner to pursue college education. Hence the college strives to provide different types of financial assistance and scholarships to the students provided by the government The education entails comprehensive development of the learner's personality. The learners are encouraged to participate in co-curricular, extra-curricular and extension activities like participating in cultural programme, Sports, seminars, debates, NSS, Ranger activities etc. These activities play a significant role to develop the personality of the student, increase their self-esteem, build their confidence, make them socially aware of current burning issues in the society and practically empower them to handle the larger issues and problems of the life. The college ensures that its vision and mission, in every aspect, reflect in the personality of the outgoing students as well. The college organises many different skill development programmes like Beautician Course, Computer Training, Yog Training etc. The students can also avail the different opportunities in career counselling that are arranged by the college authorities from time to time.

Provide the weblink of the institution
https://hte.rajasthan.gov.in/college/ggcbharatpur/institutionaldistinctiveness

8.Future Plans of Actions for Next Academic Year

• Development of Central Equipment Facility at the Institute. • Psychological Counselling and Mental Health Awareness camps. • Assigning QR Codes to the plants in campus. • Working towards best use of E-resources of Institute in the welfare of students. • Development of E-content for the benefit of students. • Preparation of Video Lectures. • Working towards enhancing the academic standards of the Institute. • Training girls for Self Defence to make them more fit and confident. • Enhancing Employment opportunities for students. • Organizing Entrepreneurship Development Programmes for students. • Imparting soft skills to students to help them in getting better opportunities in life. • Inculcating self-confidence in students to face any situation in life. • Computer training for Non-teaching staff. • Sensitizing students on burning Environmental issues. • Encouraging students to take part in co-curricular and extra-curricular activities. • Helping students in preparing for competitive exams.